

Federal School of Medical Laboratory Technology (Sciences)

P.M.B, 2253 Jos, Nigeria

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Location:

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Invitation for Tender

1.0 Introduction

The Federal School of Medical Laboratory Technology (Sciences) Jos intends to undertake the procurement of various goods and services under the 2013 Recurrent and Capital Budget.

In compliance with the Public procurement Act 2007, the school invites interested and reputable contractors with relevant experience and good tract records to submit documents necessary for consideration for the execution of these projects:

2.0 Description of Work:

Lot 1: Procurement of Research Equipment for Research Methodology (Microbiology), Histopathology and Chemical Pathology Laboratories.

Lot 2: Procurement of Utility Vehicle/ Buses

Lot 3: Procurement of Medical Laboratory Equipment for Blood Safety, Chemicals/Reagents for General /Teaching Laboratories/Immunology.

Lot 4: Procurement of Sitting Benches/ Library Tools/ Internet Services (ECT)/Office Tools/ Equipment.

Lot 5: Procurement of Rehabilitation and Maintenance of Hostels and Construction of Incinerator and Water Reticulation

Lot 6: Workshop and Training on Laboratory Management/ Safety.

Lot 7: Installation of Procured Perkins 100KVA Generators at Lamingo and Hostel Respectively

3.0 Requirements:

Prospective bidders are required to submit the following documents:

- i. Certificate of Registration with Corporate Affairs Commission (CAC)
- ii. Evidence of Tax Clearance Certificates for the last three years (2010, 2011 & 2012) corresponding to declared turnover.
- iii. Evidence of VAT Registration with TIN No and past remittances for the last 3 years.
- iv. Original copies of documents listed in item (i-iii) above must be presented for sighting during the Opening session which is scheduled for 26th July, 2013.
- v. Company Audited Accounts for the last three years (2010, 2011 & 2012) showing annual turnover
- vi. Evidence of Certification /Exemption from PENCOS in accordance with the Pension Reform Act, 2004 including evidence of remittances of Employees' Pension Contributions/ Deductions.
- vii. Evidence of payment of Training Contribution in compliance with the statutory provision of the industrial Training fund Amendment Act, 2011.
- viii. Evidence of experience with similar jobs in the past three years. This should include the scope/volume of work and the amount which should be verifiable
- ix. Evidence of financial capability to handle the job and bank support.
- x. Location of showroom, warehouse and maintenance workshop (not postal address (es))
- xi. Company profile including names and technical qualification(s) of key personnel
- xii. Evidence of availability of spare parts.
- xiii. Evidence of maintenance capability and after sale service for at least 5 years from date of commissioning of equipment.

xiv. A sworn Affidavit that none of the Directors has been convicted in and

xv. A sworn affidavit confirming that all information presented and attached are true and correct of the company and that no officer of the school is a former or present Director, Shareholder or has any pecuniary interest in the bidder.

xvi. Registration with the school is not mandatory.

4.0 Collection of Tender Documents:

Interested companies/firms should collect bid documents containing specification for the jobs from the Accounts Unit of the School on payment of N20, 000.00 non-refundable tender fees for each lot at the school from 9am-3pm working days.

5.0 Submission of Tender Documents:

The complete tender documents must be submitted unconditionally in the following prescribed manner.

i. A Technical Proposal containing the firms technical qualifications as required in paragraph 3 above: sealed and marked Technical proposal for” at the topmost right-hand corner of the envelop with the name and phone number of the company written at the name and phone number of the company written at the back of envelope.

ii. A Financial proposal comprising of the filled tender document in a separate envelop bold marked: Financial tender for” At the topmost left-hand corner of the envelope with the name and current phone no of the company bold written at the back of the envelope

The two envelopes must be sealed in a single larger envelope marked tender for....” At the top left hand corner of the envelope with appropriate Lot Number, the name of the bidder clearly written on the reverse side and addressed to:

The Provost/CEO,

Federal School of Medical Laboratory

Technology (Science), Jos,

Plateau State

The sealed envelope should be deposited in the Tender Box situated at a designated place in the provost Office and Administrative Department on or before 12, 30pm prompt on 26th July 2013.

6.0 Closing of Submission/Opening of Tenders:

Submission of tender will close on 26th July, 2013 by 12:00noon.

All technical bids received will be opened on 26th July, 2013 at the School's Mini Hall at 12.30pm prompt. The Financial Bids of only pre-qualified contractors would be opened at later date.

Subsequently, within the year, contracts within the approval threshold of the provost will be placed on the school Notice board for interested contractors/suppliers.

Signed:

Provost /CEO